

02/12/2012  
3:00 p.m EST

ActArcs Meeting

Attendees:

Kelly Haydon  
Yvonne Ng  
Lindy Leong

Howard Besser  
Marie Lascau

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OWS Forum update-

(Kelly, Yvonne and Lindy were there)  
Forum, similar discussions (See Kelly's notes)

Howard:

- Offer still stands to talk things through with group
- Why can't Tam store digital archive in repository, and archive group maintain exact digital copy themselves?
- On analog side, it is a matter of thinking through how do you manage a storage space, paying for space, paying for material over time etc.
- At some point it needs to be acknowledge you won't have the resources to continue, a long term game plan is needed

Kelly:

- Anna wants to pursue Internet Archive first in regard to digital storage
- She (Kelly) will be speaking with Vlad of Global Revolution next week- talk about metadata standards, what their process is
- They need repository for production environment, feel Tam is too selective
- Anna trying to communicate with IA/Alexis Rossi

Website party:

- Accomplished many tasks
- Need to look into updating theme, looks like we need to pay
- Collaborators page updated- Rebecca
- Projects page content written up- Shira
- Best Practices Creators content written- Marie

Howard: Looks good so far, would like to see link at top level that is addressed to people who are creating content that will lead them to another page that talks them through- look at best practices, look at 7 tips etc. And one other page that this links to that has other content already there

Ex: "If you're looking for information as a creator, click **HERE**" and link to resource page

People at different occupancies are asking "How do we do this?" "What do we do?"

-Lindy will write post in regard to media content of movement- 6 month anniversary

-Kelly will video interview Rufus about metadata paper, ask pointed questions about what he learned, how to read findings spreadsheet

-Interview speakers on their tips for personal archiving at conference in San Francisco Feb 23-25 (Marie, Rufus)

### Preservation Week update:

In Michelson Theater on Tue April 24, 6pm

- Make it as simple as possible:
- Get act arcs and OWS group, and maybe Chela, to talk for 5-10 min on what we've all been up doing:
  - Kelly about organizing ActArcs
  - Marie and Dan on Tam/Wag activities
  - Rufus on metadata spreadsheet
  - OWS people to talk about the signs (Amy has expressed interest)
- Shira wanted to introduce it with edited video of OWS videos and still images,  
Rufus or Kelly could edit a video????

Metadata: (someone could clarify this activity better)

- Googledoc- for media group to enter data into
- Kelly: They enter basic info, same document will have columns for internal archival data
- Omeka will be installed to allow for testing
- Link them a spreadsheet for data entry, want to begin cataloging

Howard:

IMAP template model is good

Note: For your particular situation, you may need to adapt this

Metadata kit!!!

Yvonne: start new Googledoc with useful info from original

Howard: put in app to give panel at next meeting of Coalition of Network info

- In Baltimore, beginning of April
- Topic: Archiving Occupy
- IA and Archive-It people will be there
- David Millman will go
- Sharon Leon willing to go

**\*\*National Call**: Thursday, March 1 at Noon EST